

Cubberley Elementary

B.E.S.T Norms for Online Learning

B - Begin each day ready and prepared

- Eat breakfast and get dressed
- Find a quiet workspace
- Make sure all your supplies are in one area and your device is fully charged

E - Ensure a good learning experience

- Stay focused and engaged
- Make sure not to be distracted by toys or other objects
- Communicate with your teacher if you have a need

S - Show respect during class meetings

- Pay attention to the speaker
- Give positive feedback and thoughtful ideas
- Participate with your peers during group time
- Make sure you are not distracting others verbally or visually

T - Technology should be used appropriately

- Make sure your screen name is your first name and your video is on
- Your background does not change during the class meeting
- At the start of class, make sure your camera is on and your sound is on mute
- Follow your teacher's instructions on features (s)he wants you to use during the meeting